

Email the following to jeff.clark@amity.k12.or.us

- ✓ Classified Application
- ✓ An Equal Opportunity Employer Form

Beginning Date: Position begins with the 2017-2018 School Year

Hours: Hours and days TBD

Salary: Placement on the Classified Salary Schedule TBD

Part-time ELL Aide Opening (Temporary)

Amity School District 4-J is seeking qualified applicants for a temporary ELL aide position.

Amity School district is on a four-day school week.

Qualifications

The applicant must:

1. Be a proficient speaker of Spanish.
2. Provide direct tutoring for ELL students.
3. Assess English languages and academic skills of new immigrants.
4. Serve as a resource to regular education staff.
5. Facilitate communication and school involvement with ELL teacher.
6. Ability to work harmoniously with others and to communicate effectively (both orally and in writing) with students and staff.
7. Use proper word usage, punctuation, form and correct spelling when communicating.
8. Possess strong skills for use of current educational technology and a high aptitude for mastering new technology applications. This includes computers and software, SMART boards and document cameras.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

TERMS OF EMPLOYMENT: Days and hours to be arranged, with salary according to current schedule.

EVALUATION: Following the probationary period, performance of this job will be evaluated annually in accordance with provisions of the Board's policy on evaluation of classified personnel.

I have read and understand the responsibilities and qualifications of this job description.

Signature

Date

Reasonable accommodations for the application and interview process will be provided upon request and as required in accordance with the Americans With Disabilities Act of 1990. Persons with disabilities may contact Jeff Clark at 503-835-2171 for additional information or assistance. Speech/Hearing impaired persons may contact the district with assistance through the Oregon Relay at 1-800-735-2900.

Application can be made to:

Jeff Clark, Superintendent
jeff.clark@amity.k12.or.us