



# AMITY SCHOOL DISTRICT 4J



## FlashAlert Messenger Installation Instructions

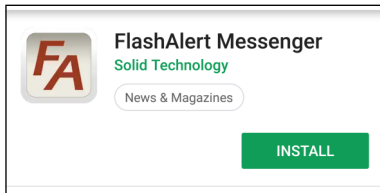
The FlashAlert system distributes emergency messages, such as breaking news or weather closure information, and news releases.

*Messenger allows the public to subscribe to the messages posted on Newswire, receiving the information as emails and “push notifications” through a free phone app. There is no cost to the public to view the information or subscribe to messages.*

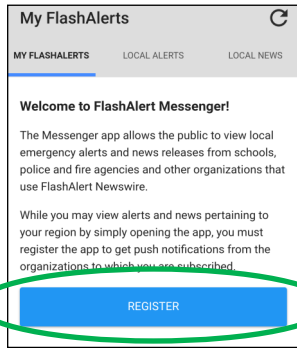
*(You can also sign up on the FlashAlert Website at [www.flashalert.net](http://www.flashalert.net))*

1. From your Smart Phone, go to the App Store or Google Play.

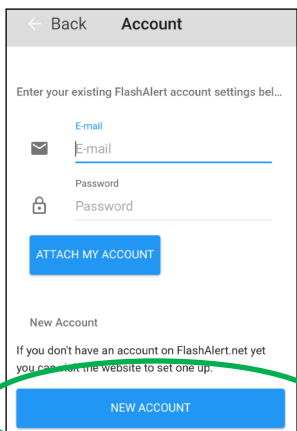
2. Download, Install & Open “FlashAlert Messenger” by Solid Technology.



3. Select the “Register”

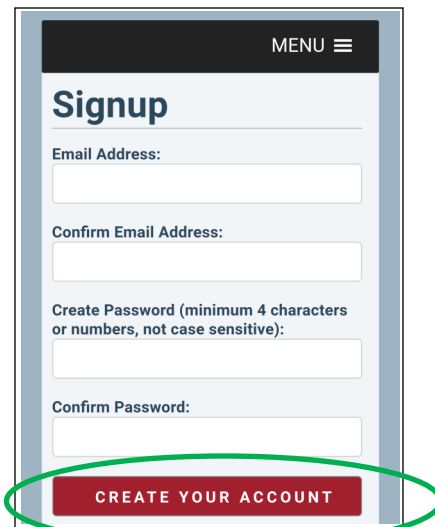


4. Select “New Account”

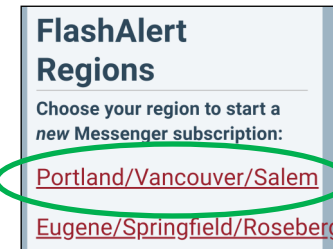


5. Sign Up by entering your Email Address and creating a Password for the Account (Password must be alpha & numeric ~ no special characters.)

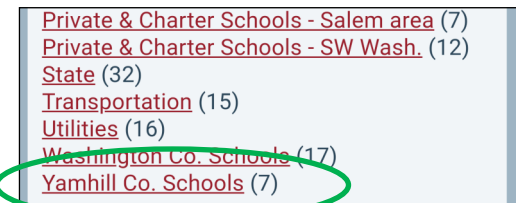
6. Select “Create Your Account.”



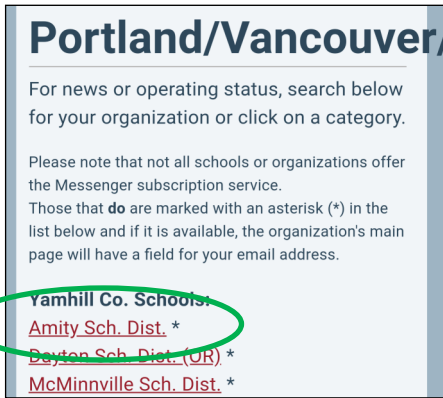
7. Choose Your Region:  
Select “Portland/Vancouver/Salem”



8. Choose Your Organization:  
Select “Yamhill Co. Schools.”

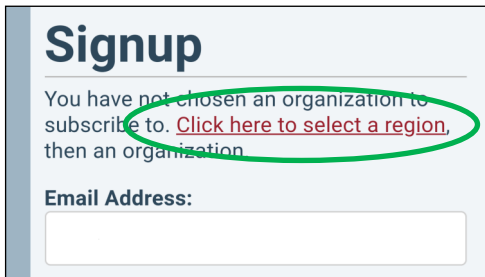


**9. Choose Your School District:  
Select "Amity Sch. Dist."**

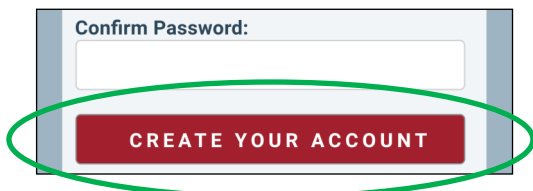


10. *\*If you do not get the screen below, go to Step 13*

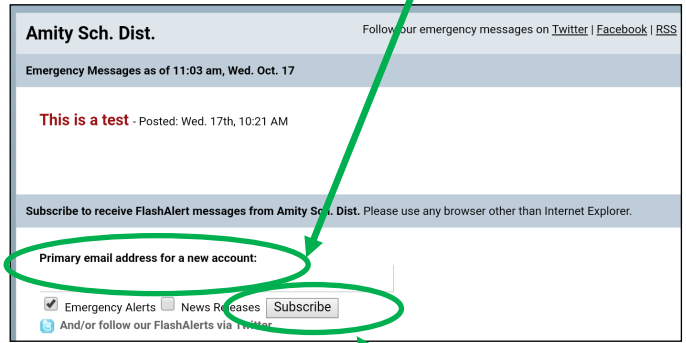
11. *\*If you get this screen, you will need to select: "Click here to select a region." Then Repeat Steps 6-9, until you are at Step 13.*



12. Then select "Create Your Account"



**13. Enter a Primary Email Address for the New Account.**



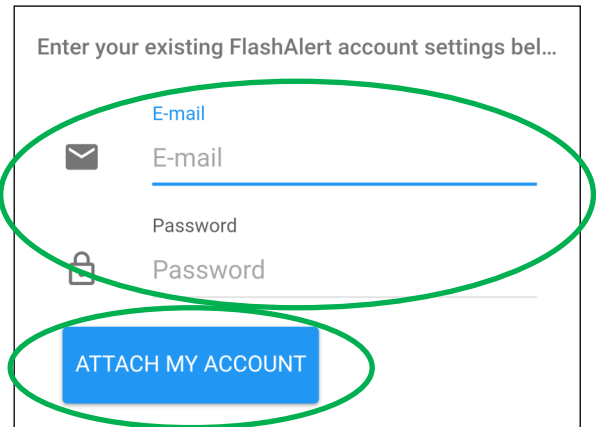
14. Then select the "Subscribe" button.

15. Close and Re-Open the FlashAlert Messenger App.



16. Enter the email address and password that were entered on first "Signup" screen.

17. Select: "Attach My Account"



18. When you see this screen, You are Set Up.

